



## APPLICATION FOR EMPLOYMENT

We appreciate your interest in applying for employment with James A. Andrew, Inc. Your background and work history will assist us in reviewing your qualifications.

### PERSONAL INFORMATION

Name \_\_\_\_\_ Address \_\_\_\_\_ Phone number \_\_\_\_\_  
Type of Position Desired \_\_\_\_\_ Date Available to Begin Work \_\_\_\_\_  
Hours/Days NOT available \_\_\_\_\_ Expected Salary/Hourly Wage \_\_\_\_\_  
Type of Employment Desired: Full time \_\_\_\_\_ Part-time: \_\_\_\_\_

### EDUCATION

High School: \_\_\_\_\_ Last Year Completed: 1 2 3 4 Degree: \_\_\_\_\_  
College: \_\_\_\_\_ Last Year Completed: 1 2 3 4 Degree: \_\_\_\_\_

### WORK EXPERIENCE

Please list your current or most recent employer first.

1. Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Dates Employed \_\_\_\_\_  
Position \_\_\_\_\_  
Pay Rate \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Reason for Leaving or Wanting to Leave \_\_\_\_\_
2. Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Dates Employed \_\_\_\_\_  
Position \_\_\_\_\_  
Pay Rate \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Reason for Leaving or Wanting to Leave \_\_\_\_\_
3. Company Name \_\_\_\_\_  
Address \_\_\_\_\_  
Dates Employed \_\_\_\_\_  
Position \_\_\_\_\_  
Pay Rate \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_  
Telephone Number \_\_\_\_\_  
Reason for Leaving or Wanting to Leave \_\_\_\_\_

May contact your current or last employer? Yes \_\_\_\_\_ No \_\_\_\_\_ Do you have experience in our industry or one similar? Yes \_\_\_\_\_ No \_\_\_\_\_ Please list any additional skills that you feel are relevant to the position you are applying for:

**GENERAL INFORMATION**

Have you ever been employed by James A. Andrew, Inc. before? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give dates of employment: From \_\_\_\_\_ to \_\_\_\_\_ Do you have any friends or family employed with us now? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, give names: \_\_\_\_\_ . Are you at least 18 years of age? Yes \_\_\_\_\_ No \_\_\_\_\_ Have you ever been arrested or convicted of a crime that has not been expunged by a court? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, state the crime(s), court(s), and sentence(s):  
\_\_\_\_\_

**WORK REFERENCES**

Please list 3 individuals (Other than relatives) whom we may contact for work related references. Name

Title Organization/Position Telephone Number

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Terms & Conditions of Application and Employment**

I hereby certify that the information provided on this application is true and complete. I understand and agree that any falsification or significant omissions on this application are grounds for dismissal. I understand that any offer of employment may require a drug/alcohol screen as part of the application process. I understand that neither this document nor any offer of employment from James A. Andrew, Inc. constitutes an employment contract, and that the employment relationship is terminable "at will" by either party without notice or cause, unless set out in writing, dated and executed by both parties.

Applicant signature \_\_\_\_\_ Date \_\_\_\_\_

**APPLICANTS PLEASE DO NOT WRITE BELOW THIS LINE**

Interviewed by \_\_\_\_\_ Date \_\_\_\_\_ Interview Outcome: Recommend to be hired  
Yes \_\_\_\_\_ No \_\_\_\_\_ If rejected, please state reason:

\_\_\_\_\_ If hired, please list: Date employee started  
work: \_\_\_\_\_ Rate of Pay \_\_\_\_\_

**PLEASE COMPLETE THIS PAGE ONLY IF THE POSITION YOU ARE APPLYING FOR WILL REQUIRE YOU TO DRIVE COMPANY VEHICLES.**

**Driver Experiences/Licenses**

List all Driver Licenses held in the past 3 years: State License Number Class Endorsement Expiration Date

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_
- 4. \_\_\_\_\_

Have you ever been denied a license, permit or privilege to operate a motor vehicle? Yes\_\_\_ No\_\_\_ Has any license, permits, or privilege ever been suspended or revoked? Yes\_\_\_ No\_\_\_ Have you ever been disqualified for violations of the Federal Motor Carrier Safety Regulations? Yes\_\_\_ No\_\_\_ If you answered "Yes" to any of the questions above, please explain below.

**Driving Experience**

Tote/class if Equipment Driving Dates From/To Total Miles Driven Straight Truck \_\_\_\_\_  
\_\_\_\_\_ Tractor & Semi-Trailer \_\_\_\_\_ Twin Trailers-Lucy's \_\_\_\_\_  
\_\_\_\_\_ Other- \_\_\_\_\_

List states operated in during the past 5 years:

List special courses or training that will help you as a driver.

**Accident Review for the Past Three Years**

Date Type of Accident Fatalities? Injuries? Last accident

\_\_\_\_\_  
Previous \_\_\_\_\_ Next \_\_\_\_\_  
Previous \_\_\_\_\_ Next \_\_\_\_\_

**Traffic Convictions & Forfeitures for the Past 3 Years Other than Parking Violations:**

Location Date Charge Penalty

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_